



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 September 2026

DIVISION MEMORANDUM
No. 633 s. 2026

**UTILIZATION OF PROGRAM SUPPORT FUND (PSF) FOR THE
IMPLEMENTATION OF INTEGRATED SCHOOL NUTRITION
MODEL (ISNM) FOR FY 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

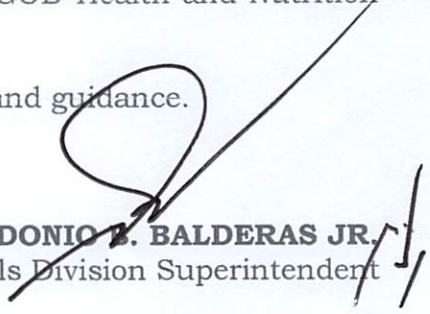
1. In line with **OUGOPS Memorandum No. DM-OUGOPS-08-00776** titled **"School-Based Feeding Program Breakdown of Allocation of Funds and Guidelines for the Utilization of the Program Support Funds (PSF) for FY 2026"** the City Schools Division of the City of Tayabas through School Governance and Operation Division – School Health and Nutrition Unit announces the downloading of funds for Integrated School Nutrition Model Lighthouse Schools for FY 2026.

2. For FY 2026, Dapdap Integrated School and North Palale Elementary School are designated as lighthouse schools, will receive Thirty Thousand Pesos (Php 30,000.00) each as program support funds for ISNM allowable activities.

3. The allowable activities and eligible expenses for fund utilization are the following:

- **Gulayan sa Paaralan /Capacity Building and Program Monitoring Activities:** Conduct of Capacity building Advocacy Campaigns-Seminars, orientations, meetings, benchmarking, capacity building, and orientation activities among nearby schools with school gardens and other GPP/ISNM related activities as deemed necessary.
- **GPP/Equipment and Consumables:**
 - **Establishment, maintenance and sustainability of school gardens:** Purchase of seeds, seedlings, garden tools, vegetable garden related materials and equipment.
 - **Establishment of Lighthouse:** Purchase of garden inputs for the improvement/ maintenance of crop museum and nurseries of indigenous vegetables.
 - **Advocacy:** Procurement of signages, reproduction/ development of information materials such as leaflets and videos for advocacy activities, and reproduction of appropriate nutrition education materials.

4. The Lighthouse Schools will prepare the following:
 - Work and Financial Plan, to be submitted on or before September 30, 2026, at the SDO Clinic.
 - Accomplishment Report (Annex 3 and 4) to be submitted on or before December 31, 2026, through email address sbfp@deped.gov.ph.
5. The funding for the implementation of this program shall be charged against General Appropriations Act (GAA) for Maintenance and Other Operating Expenses (MOOE) for FY 2026.
6. For inquiries, please contact **Louie L. Fulleo** EPS / GPP Focal of the Curriculum Implementation Division at email address louie.fulleo@deped.gov.ph or **Mariles F. Contreras**, Nurse II / GPP Co-Focal of the SGOD-Health and Nutrition Unit at email address mariles.ferro@deped.gov.ph.
7. Strict compliance of this Memorandum is desired and guidance.


CELEDONIO Z. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: OUGOPS Memorandum No. DM-OUGOPS-08-00776

To be indicated in the Perpetual Index
under the following subjects:

INTEGRATED SCHOOL NUTRITION MODEL (ISNM)

SGOD- utilization of program support fund (psf) for the implementation of integrated school nutrition model (isnm)
for fy 2026
DL5MB-000480/September 21, 2026

Annex 3

**Gulayan sa Paaralan Program (GPP) Accomplishment Report
for the Utilization on the 2026 Downloaded Funds**

Region/Division:		Period Covered:	
Office Address:			
Office Telephone Number:			

A. ACCOMPLISHMENTS

1. Number of Schools received the downloaded funds	
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2. School Garden

Name of School	Type of Garden	Total Number of Vegetable Harvested (in Kilos)	Total Number of Vegetable Sold (In Kilos)	Total Number of Vegetable Used in Feeding Program
Total				

3. School Nursery

Name of School	Type of Seedlings	Number of Seedlings Propagated	Number of Seedlings Distributed
Total			

4. Activities conducted for GPP

Activity Conducted Checklist	/ or X
Conducted Capacity-Building/ Training on GPP	
Conducted Advocacy Campaign on GPP	
Conducted Progress Monitoring on GPP	

Conducted the Program Implementation Review on GPP	
Vermiculture	
Urban Gardening	
Hydroponics	
Vertical Gardening	

5. Fund Utilization

Name of School	Item Procured	Amount

6. Impact to the Community

Number of Home or Community Gardens		Partner assisted in establishing Home or Community Gardens
Number of Home Gardens established		
Number of Community Gardens established		

7. Donation/Resources Generated

(Add Additional Sheets, if needed)

Partner & Type of Donations/Services Provided	Quantity (if applicable)	Estimated Cost (if applicable)

F. PHOTOS (Before, During and After)

Prepared by:

Noted by:

GPP Division Coordinator
Date: _____

SGOD Chief

Annex 4

**Integrated School Nutrition Model (ISNM) Accomplishment Report
for the Utilization on the 2026 Downloaded Funds**

Region/Division	
Name of Lighthouse School	
Amount Downloaded	
Advocacy activities conducted on the integration of bio-intensive gardens, school feeding, and nutrition education	
Activity	Date/Time/Venue
Did you reproduce or reprint any nutrition education materials? Yes ____ No ____ If Yes, what kind of nutrition education materials? (e.g. pamphlet, booklet, posters etc.) _____ _____ If No, state Why _____ _____	
Did you procure garden tools for the improvement/maintenance of vegetable gardens? Yes ____ No ____ If yes, state garden tools procured _____ _____ If No, state Why _____ _____	
Have you planted indigenous vegetables? Yes ____ No ____ If Yes, what are those indigenous vegetables, please state _____ _____ If No, state Why _____ _____	
Problems/issues encountered	Recommendations Made
1. _____	
2. _____	
3. _____	
Best practices	
1. _____	
2. _____	
3. _____	
Prepared by: Name & Item Position (state designation if any) (Please attach pictures and provide a caption and date)	Approved: Head of Office